



## INTERN CONTRACT

As an intern, you are an important member of our staff and act as a representative of Guardian House to the community at large. For a better understanding of what you can expect as an intern and what is expected of you by our organization, we ask you to read and sign the following Intern Contract. **Thank you for making a difference in the lives of children in our community!**

### Guardian House will provide for you:

- Beneficial and life-enriching experiences.
- The opportunity to positively impact the life of a child.
- Comprehensive orientation and specialized training for specific jobs.
- Opportunities for professional development through supervision and trainings.
- Opportunities to learn about family and group dynamics, child development, the impact of divorce on children, and domestic violence.
- Multiple and varied opportunities to obtain service hours.

### As a student intern at Guardian House I agree to:

- Complete a fingerprint background check with the county at my own cost (\$10).
- Pay \$15 for my ID badge, lanyard and Guardian House t-shirt.
- Return my ID badge at the completion of my internship.
- Commit to working at Guardian House for a minimum of two semesters.
- Continue my weekend schedule between my first and second semester.
- Continue my weekend schedule after my last semester and until the new interns are trained.
- Commit to two (2) four-hour blocks of time on the weekend to facilitate visits.
- Read *Becoming Solution-Focused in Brief Therapy* as directed by my site supervisor.
- Attend weekly supervision sessions with site supervisor.
- Submit my hour logs to my site supervisor at the end of each semester.
- Attend a mandatory training before my first semester.
- Attend monthly staff meetings.
- Maintain professional liability insurance.

### Working Between and After Your Semester

The relationship between Guardian House and student interns is a symbiotic one; each helping the other. We maintain a balance between staff and interns that allows student interns to get the hours, experience and supervision they need. Once the semester is over, Guardian House needs to continue at regular levels of operation and the support of the interns is vital during this time. Therefore, **you must commit to continue your weekend schedule between your first and second semester, as well as after your last semester until the new interns are trained to supervise visits independently.** Some programs allow students to count this time toward their clinical hours. Any questions about how these hours may or may not count need to be directed to your university.

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Printed Name

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Signature

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Date